



# CITY OF BRIDGETON

12355 Natural Bridge Road  
Bridgeton, Missouri 63044 • (314) 739-7500

## MERCHANT'S LICENSE APPLICATION

- Please Check One  NEW APPLICATION  
 CHANGE OF OWNER  
 CHANGE OF ADDRESS  
 CHANGE OF BUSINESS NAME  
 HOME OCCUPATION



PLEASE TYPE OR PRINT CLEARLY:

OFFICIAL USE ONLY

Business Name \_\_\_\_\_  
 Business Location \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Mailing Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Bus. Phone ( ) \_\_\_\_\_ Bus. Fax ( ) \_\_\_\_\_  
 E-Mail Address \_\_\_\_\_

BUSINESS LICENSE NO. \_\_\_\_\_  
 EXPIRATION DATE \_\_\_\_\_  
 TOTAL AMOUNT PAID \$ \_\_\_\_\_  
 DATE PAID \_\_\_\_\_  
 CASH  CHECK  CHARGE  
 CHECK/CARD NO. \_\_\_\_\_  
 REVIEWED BY \_\_\_\_\_  
 DATE \_\_\_\_\_

Start Date	Description of Business

Ownership  Corporation  Corp-Ltd Liability  Partnership  Sole Proprietor  Trust  
 State Lic. No. \_\_\_\_\_ License Type \_\_\_\_\_ Expiration Date \_\_\_\_\_  
 MO Sales Tax No. \_\_\_\_\_ Federal I.D. No. \_\_\_\_\_ State I.D. No. \_\_\_\_\_

ENTER BELOW NAMES OF OWNERS, PARTNERS, OR CORPORATE OFFICERS - ATTACH ADDITIONAL PAGE IF NECESSARY

Owner Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_  
 Home Address \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Social Security No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_

Owner Name \_\_\_\_\_ Title \_\_\_\_\_ Phone \_\_\_\_\_  
 Home Address \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Social Security No. \_\_\_\_\_ Driver's License No. \_\_\_\_\_

IN CASE OF EMERGENCY, PLEASE CONTACT:

Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

ALARM COMPANY (if applicable):

Name \_\_\_\_\_ Phone \_\_\_\_\_  
 Address \_\_\_\_\_ License No. \_\_\_\_\_

The actual gross sales and estimated gross sales figures listed on the reverse side of this application are true, correct and complete to the best of my knowledge, information and belief. I understand that the City has the right to audit the actual gross sales figures for the five previous years under the provisions of Chapter 610 of the Bridgeton Code of Ordinances.

Signature of Owner or Representative \_\_\_\_\_

Print Name and Title \_\_\_\_\_ Date \_\_\_\_\_

Thank you for doing business in the  
City of Bridgeton

PLEASE CALCULATE LICENSE FEE DUE BY  
ENTERING INFORMATION ON REVERSE SIDE



TOTAL REMITTANCE \$   
 (Based on amounts entered on reverse side)

PAYMENT OF LICENSE FEE IS DUE JANUARY 1, 2021  
AND IS DELINQUENT ON FEBRUARY 1, 2021

RETURN COMPLETED APPLICATION TO ABOVE ADDRESS AND MAKE  
CHECK PAYABLE TO THE CITY OF BRIDGETON.  
YOU WILL RECEIVE YOUR LICENSE BY MAIL.

**MERCHANT'S LICENSE APPLICATION**  
**LICENSE FEE CALCULATION**

**PLEASE CALCULATE TOTAL AMOUNT DUE BY ENTERING INFORMATION IN BOXES BELOW:**

Actual Fee paid for 2020  
(minimum fee \$100)

\$

Actual Gross Sales for 2020

\$

Computation of Fee:

\$.65 per \$1,000 for first \$500,000

\$

\$1.30 per \$1,000 over \$500,000

\$

Actual Fee due for 2020  
(minimum fee \$100)

\$

Amount due Applicant

\$

Amount due City

\$

The License Fee for the year January 1, 2021 December 31, 2021 is based on the annual estimated gross sales for 2021. Existing businesses issued a 2020 merchant's license will use their 2020 actual gross sales figure.

Estimated 2021 or  
Actual 2020 Gross Sales

\$

Computation of Fee:  
\$.65 per \$1,000 for first \$500,000

\$

\$1.30 per \$1,000 over \$500,000

\$

License Fee due for 2021  
(minimum fee \$100 / maximum fee \$50,000)

\$

Balance due City for 2020 License

\$

Overpayment by Applicant for 2020 License

\$

**TOTAL REMITTANCE**  
(Enter this amount in box on reverse side)

\$

**PAYMENT OF LICENSE FEE IS DUE JANUARY 1, 2021  
AND IS DELIQUENT ON FEBRUARY 1, 2021**