

**Bridgeton Parks & Recreation Board  
November 15th, 2022 Revised  
Attendance  
Bridgeton Recreation Center- Room 2**

**Present**

**Absent**

Kathy Schlag

Nancy Haug – Chair  
Gretchen Luke- Ex Officio

Conner Matusek  
Brad Eader  
Luke Bland  
Maribeth Esteeep  
Brendan Kane – Parks Director  
Cassie Callahan-Secretary

Nancy Haug called the meeting to order at 6:02 p.m.

**Approval of the Agenda:** Motion to approve the agenda as amended was made by Maribeth Esteeep seconded by Conner Matusek, motion passed.

**Approval of the Minutes:** Change Gretchen to Kathy in the motion to adjourn. Motion to approve minutes as amended was made by Brad Eader, seconded by Maribeth Esteeep, motion passed.

**Old Business:**

**Membership Promotion:** The Recreation Center is offering 1 free month for new and renewal members during the week of January 2<sup>nd</sup>-8<sup>th</sup>, 2023.

**Berry Hill Irrigation Grant:** The Irrigation Grant for Berry Hill Golf Course was approved. The bids for the grant will be available on November 21<sup>st</sup>, 2022, for 3 weeks. The pre bid meeting will be held on December 6<sup>th</sup>, 2022, at 1:00pm.

**Matthews/Hellebusch Damage:** The City of Bridgeton has the repairs for the Hellebusch Park gazebo and Matthews Park bathroom on the agenda for the Council meeting on November 16<sup>th</sup>, 2022.

## **New Business:**

**Budget Update/5 Year Plan:** Brendan Kane handed out a spreadsheet with the 2023 budget and 5-year plan. The Budget and 5-year plan are online to view.

**Fee Increase Proposal:** Brendan Kane handed out a spreadsheet of fee increase proposals.

**Police Sub Station:** The Bridgeton Police are opening a Sub Station at the Bridgeton Recreation Center on November 22, 2022.

## **Ex-Officio's Report:**

Councilwomen, Gretchen Luke updated us on the following:

### Businesses

- Former Kmart and Sports Authority buildings under contract- 6 months to close- 4 retailers in Kmart building
- Bridgeton Crossing was purchased by ownership group from New York
- Former Capital Inn began demolition
- Davidson expansion project requested incentive
- Other business pursuits but not reportable yet
- Lowes to use 25% of space for scratch/dent sales

### Staffing

- Jessica Easler- New Executive Assistant
- Sharon Steward- New Finance Clerk
- 3 new police officers sworn in

5 Charter Amendment proposal to go to voters for approval on April

### 2023 Municipal Election

- Extend Council term from 2 to 3 years
- Method for selecting municipal judge from elected to appointed by Mayor with Council approval
- Eliminate requirement for Municipal Judge to reside in Bridgeton
- Change name of role from "Administrative assistant to the Mayor" to "City Administrator"
- Listing of type of Government in Section 1.02- delete first sentence

### 2023 Budget

- 1<sup>st</sup> meeting 11/3/2022 reviewed Parks & Rec, PW, Police- made few changes
- 2<sup>nd</sup> meeting 11/16/2022

#### Police

- Substation at the Recreation Center
- No shave November/December fundraiser for Special Olympics
- Special Olympics Polar Plunge 2/18/2023

#### Public Works

- Ready for Winter weather
- Tree limb chipping schedule in latest Bridgeton Banner
- Welland Avenue Storm water project

#### **Staff Report:**

- The City of Bridgeton is planning a 5K event for Fall 2023.
- Sink hole at BMAC is fixed

#### **Chair Report:**

- Feed the Masses food drive is through November 30, 2022.
- Parking lot lights are dark, and some lights are not working

**Motion:** Chairman Nancy Haug called for a motion to adjourn....

Motion to adjourn by Maribeth Estee, seconded by Brad Eader, meeting adjourned at 7:00pm.

**Next Meeting:** Tuesday, **December 20<sup>th</sup>**, at the Recreational Center.