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City of Bridgeton
Parks & Recreation
Department

Terry Briggs, Mayor
Brendan Kane, Director

Special Events Commission Meeting
May 23, 2022 Reporting

Open: 6:00 Call to order

Attending: Matt DeWitt (Chairman), Carol Steinbach, Carol Chaney, Kim Volmert, Dan Volmert, Valerie Corey, Ginger Noblitt, Julie Chase, Connie Buennemann, Ashleigh Borgmann (P&R Intern), Angela Wright

Absent: Al Thal, Delores Mimms, Gretchen Luke (Ex. Officio)

There was a quorum

Announcements: Matt DeWitt said Al Thal rescinded his resignation.

May 23, 2022 Agenda Approval: There was a motion made by Carol to approve the agenda, Ginger second the motion. There was a vote and 'ayes' won approving the agenda for the night's meeting.

Previous Meeting Minutes: There was a motion made by Connie to approve April 25, 2022 meeting minutes, Dan second the motion. There was a vote and 'ayes' won approving the April 25, 2022 meeting minutes.

Ex-Officio Report:

Councilwoman Gretchen Luke was unable to attend the meeting (out of town). However, she informed Matt D. that information from the last commission meeting had not changed much and provided a handout. Any changes or additional information can be found via the Bridgeton Banner Newsletter and the city's website located at www.bridgetonmo.com.

New Business:

NONE

Old Business:

July 4, 2022 Parade Celebration Preparations

Matt initially called on subcommittees to give an update on some of their outstanding tasks. He then moved on to the July 4th Checklist to ensure all tasks are being covered. Below are bulleted discussions items from both areas that need clarification or finalization.

- **Honor Guard** – No word from the Patriot Guard. Carol S. will contact them again and verify participation. Dan has a friend in St. Peters, MO that is over a group of scouts. He is hoping they would be willing to participate in some capacity. He is waiting for an answer. Angela will be checking with Maryland Heights Church of Christ Church to see if their Boy Scouts will continue to participate as honor guards. They also have our belt holders in their possession. Carol S. would like to go out and see if we can get another fire department or police department color guard to help us out.
- **Yard Signs** – The Bridgeton Park Operations staff are placing signs out next week
- **Advertising** – The I-70 Billboard is displaying advertisement for parade participants now. A half page ad for the parade and fireworks was placed in the Localite. The marketing subcommittee will place a push on Facebook for parade participation along with an entry in the neighborhood app.
- **Bands** – Valerie receive two official “No” responses from U-City and Ritenour High Schools. No other schools made contacts.
- **Polo Shirts** – All are in hand
- **Car Trophies & Dash Plaques** – Dan placed the orders for the car trophies and dash plaques. Josie brought samples last month for the rest of the trophies and is providing wording to Rosann at Woltman.
- **Promotional Items** – Ginger has placed the order and is now waiting for proofs
- **Parade Lineup** - Reminder that the meeting for the lineup is Thursday June 23rd, 10 a.m. at the BRC conference room.
- **Passing out Fans** - Carol is checking with a woman that advised her that she is checking area Girl Scouts from all over the area to come together and walk.
- **Parade Judges** – Ginger, Josie and Delores are judges from our commission. However, we need three more to assist.
- **Banner Carriers** – We still need about 6 banner carriers. Commission members seem to think that PHS waived Community Service this year. Carol suggested we entice them with the free hot dogs and soda at the end of the parade.
- **Hot dogs & Soda** – Angela is placing the order via Evan Stoll, BMAC Coordinator. Reminder: Hollywood Casino is providing 50 cases of water.
- **Former Elected Officials** – Gretchen said Ferd Fetch wanted to participate and could drive himself. This would be an additional cart and banner. At this point he is the only former elected official wanting to participate. This would mean an extra set of banner carriers as well. Since, it is a little late to find additional banner carriers, Ginger moved that we refrain from purchasing an additional banner, Dan V. second the motion. The motion was put to a vote and ‘Ayes’ won not to purchase additional banners. No additional decisions were made.
- **Parade Marshals** - We are still having a hard time finding participants. We have only 4 volunteers. Connie is going to check with some new places like BioLife Plasma Services and Athletico. All members are going to attempt to assist with finding more parade marshals.
- **Senior Participation & Viewing** – Matt will contact Sr. Centers & make phone calls
- **Bagels & Donuts on July 4th** – Gretchen reconfirmed she would be providing
- **Golf Carts** – we reviewed how many carts are needed:
 - Julie & Jeff

- Matt & Ashleigh
- Dan & Kim
- Al & Carol then hand to Cindy
- Valerie
- Connie & Cindy
- Angela & New Secretary
- **Past Participants** – Angela handed out lists of past participants and telephone numbers to call and ask if interested in participating in the July 4, 2022 parade.

After reviewing the task lists, Matt advised we have 41 days to go! He then provided action items before ending this meeting:

- All members call past participants on the lists provided by Angela (Carol S. collected everyone's list to call participants – she has additional time to make calls)
- We will bag items and have a quick meeting June 27, 2022
- Next meeting we will wear Polo Shirts to take group photo
- All members make sure all tasks are completed

After listing action items, Ginger then made a motion to dismiss. Connie second the motion and the motion was then put to a vote. The 'Ayes' won and the meeting was adjourned at 7:10 p.m.

NEXT MEETING:
JUNE 27, 2022 6PM at the BRC - Please
remember to wear your red polo shirts for a
group picture!!

Respectfully Submitted,

Angela Wright – Secretary