



City of Bridgeton
Parks & Recreation
Department

Terry Briggs, Mayor
Brendan Kane, Director

Special Events Commission Meeting
April 25, 2022 Reporting

Open: 6:00 PM - Call to Order

Present: Carol Steinbach, Carol Chaney, Ginger Noblitt, Julie Chase, Josie Hudson, Dan Volmert, Kim Volmert, Valerie Corey, Connie Buenemann, Delores Mimms, Al Thal, Ashleigh Borgmann (Intern), Gretchen Luke (Ex.-Officio) and Angela Wright (Secretary)

Absent: Matt DeWitt

There was a quorum.

April 25, 2022 Agenda Approval:

There was a motion made by Julie to approve the evening's agenda. Then there was a 2nd from Delores M. 'Ayes' were the majority, approving April 25, 2022 meeting's agenda.

Previous Meeting Minutes:

Ginger made a motion to approve the March Special Events minutes. Dan 2nd the motion. After voting, the outcome was unanimous that the March 25, 2022, meeting minutes would be approved as written.

Ex-Officio Report:

Councilwoman Gretchen Luke provided attending members with up-to-date city changes/updates (i.e., Resolution for Linda Eaker, National Day of Prayer, Moving Police Dispatch Center, Hazelwood vs. Robertson Lawsuit, Drew Purcell censure, Design & Review Board looking for members, etc.). She also addressed questions and/or concerns from attending members.

Additional Council meeting information is available via the Bridgeton Banner Newsletter and the city's website located at www.bridgetonmo.com.

New Business:

NONE

Summary of Old Business:

July 4, 2022 Parade Celebration Preparation

NOTE: We are using the July 4th Checklist going forward to ensure all tasks are being covered. Below are bulleted discussion items that need clarification or finalizing.

- **Hot Dogs** – we will be ordering 1800 hot dogs this year. We ran out when supplying 1500
- **PHS Board Participation** – It was mentioned that Barry Nelson is now the new Superintendent of Pattonville School District. We will attempt to get information regarding the parade to his office.
- **T-Shirts** – The polo shirts are paid and are now ready for pickup at Arch City Monogramming.
- **Trophies** – Dan went to Woltmans and talked to them about the car trophies and dash plaques. He showed us a small sample and gave ideas. We need to have all trophies approved by May. Josie brought samples for the floats & performances that would include the Bridgeton logo at top.
- **Promotional Giveaways** – The purchase order is approved, Ginger ordered the water bottles, flags & fans. Instead of grocery bags, it was decided that we would need large kitchen trash bags to place the giveaway water bottles in for the golf carts.
- **Parade Lineup** – It was decided that we would create the parade lineup at 10 a.m. at the BRC Thursday June 23, 2022.
- **Contacting Past Participants** – Julie asked about dividing the lineup list from last year and splitting it up so everyone can call 6-7 past participants. Angela will send the list
- **Marketing (May Billboard)** – Angela will get with Karen Robinson (Assist. City Clerk) to have July 4th participation ad run on the I-70 billboard.
- **Permits** – Last permit waiting for is sanitation. Angela will apply later this month.
- **Stakes** – Carol S. will come to BRC to check through stakes. She will add new ones and fix broken ones if necessary.
- **Scouts passing out flags** – Angela called Pamela Jensen of Scout Troop #525 and is waiting for a call back.
- **Girls Scouts will pass out fans** – Carol checked with Holy Spirit, Rose Acres and Drummond Girl Scouts.
- **Honor Guard** – Carol will check with Carolyn Henley to see if she has contact information for the scout leader.
- **Former Elected Officials** – Gretchen will check with Council and Nancy Haug and a few others to see if there is any interest in having a banner for Former Elected Officials.
- **Parade Marshals** – Connie gave flyers to BJC, Mercy, and DePaul medical facilities to pass around. Doesn't seem like much interest. She thinks that the May 13, 2022, deadline was intimidating and scaring people away from participating. Attending members emphasized that we want anyone in the healthcare business.
- **Parade Trailers from Public Works** - So far, the Police Commission, Kiwanis, and Beautification Commission will have city trailers and drivers. Angela will validate with Beautification if they need a trailer.
- **PHS Royalty** – Valerie drafted letter to the PHS Royalty. Angela needs to send her a letterhead pdf. She has been in touch with a few and said we need three cars from Jerry at this point.
- **Police Safety** – Carol needs to get in touch with the Bridgeton Police regarding safety.
- **Parade Judges** – We will have Delores, Josie, and Ginger as parade judges. It was discussed and determined that we need to add two more judges. It was also suggested that we open it up to residents.

- **Parade Entries** – Seems to be over 13 entries signed up at this time. Dan is going to get in touch with the Roller Chicks from St. Charles. 😊
- **Updated Signs for New Council Member Carts** – Angela will get with Craig Dew of the Parks Department to update signs.

After Carol Steinbach went through the Subcommittee status and the Parade Task List , Ginger motioned to end the meeting and Connie second the motion. 'Ayes' won the motion and the meeting was adjourned at 7:18 PM.

**NEXT OFFICIAL MEETING IS SCHEDULED FOR
6 PM MONDAY MAY 23, 2022
AT THE BRC**



Respectfully Submitted,

Angela Wright – Secretary